

SURF LIFE SAVING MID NORTH COAST BRANCH Inc.
GENERAL COMMITTEE MEETING
HELD 12th JUNE 2008, AT THE BRANCH OFFICE.

SUMMARY

(For full details, refer to the attached Meeting Minutes)

Decisions Made:

Resolved: That the Branch adopt the draft Management Plan for 2008/09
(S Croad/R Wilkinson) CARRIED.

Notices of Motion:

Nil.

Actions Required:

Action	Resp.	Status
Review Branch Calendar and provide feedback on mistakes or missing dates	Clubs	
Notify SLSNSW of Branch concerns with the NCBS	DOS	
Progress the draft Constitution, following the recent review	Tony H	
Draft changes to the Constitution to facilitate the split of Lifesaving and Education	Kim R	
Forward the email from SLSNSW re Surf Boat Sweeps to all Clubs	Kim R	
Review list of Sweeps, and advise Branch of discrepancies or errors	All Clubs	
Coordinate a meeting of the Competition Review Committee	Kim R	
Meet and discuss Mick's competition recommendations	Committee	
Promote vacancies on Branch Junior Activities Committee to members	All Clubs	
Obtain details and quotes for Branch Duty Officer Uniforms / Kits	Paul R	
Obtain quotes for lockable cabinets for Education Officers	Kim R	
Set up a Branch account with Q-Stores	Kim R	
Advise suitable dates for southern proficiency days	South Clubs	

Upcoming Events:

- Club Conference to be held at South West Rocks SLSC on Sunday 27th July 2008
- Assessors In-Service Update – 27th August 2008, @ the Guide Hall in Hollingsworth Street, Port Macquarie

Next Meeting:

The next meeting will be the Annual General Meeting and will be held at the Kempsey Hotel on the 10th July 2008 commencing at 7.30 PM.

Written reports from all Branch Officers and Clubs are due with the Secretary by Tuesday 8th July 2008.

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GENERAL COMMITTEE MEETING
HELD 12^h JUNE 2008, AT THE BRANCH OFFICE.

The meeting was opened at 7:35PM with President Dennis O'Sullivan in the Chair.

Attendance:

Branch Officers

President	Dennis O'Sullivan	Registrar	Bruce Caldwell
Secretary	Kim Rayner	Junior Chairperson	Peter Lambert
Treasurer	Don MacKenzie	Gear Steward	Paul Rayner

Club Presidents/Delegates

MSH	Greg Bell.	PM	Robert Oakeshott.
SWR	Ian Everingham.	TP	Ryan Rosenbaum.
HH	Susan Croad.	WBH	Jan Clingeffer.
KCH	.	CH	.

Visitors Andrew Jones (SLSNSW).

Apologies: Jeneane Donohoe, Chris Bell, Tony Hayes, Rod McDonagh, Mick Lang, Kim Gregory, Roger Wilkinson, Dave Napper, Bob Smith, Peter Smith, Ross Foster, John Vipond.

Resolved: That the apologies be accepted.
(S Croad/J Clingeffer) CARRIED.

Proxies: Ian Everingham for Tony Hayes (SWR SLSC).

Resolved: That the proxy be endorsed.
(J Clingeffer/S Croad) CARRIED.

Minutes from the meeting held on 15th May 2008:

Resolved: That the Minutes of the meeting held on 15th May 2008 be adopted.
(G Bell/S Croad) CARRIED.

Business arising from the minutes:

- DOS and Don have met with the Auditor, and the required letter has been written.
- Carnival dates received will be fed into the Branch Calendar.
- Concern was expressed over the state of the North Coast Boat Series, especially that they are unaffiliated with any governing surf life saving body.

Reports

President:

- Attended Election Meeting of SLSNSW. Re-elected as Director of Finance for a further 2 years.
- Attended Constitution meeting 13/5/08
- Chaired Annual Meeting of Boards on 15/5/08
- Prepared 14 Year CV's with David Carew
- Attended PM, TP and SWR Presentation Nights
- Met with Director of Finance and Auditors on 10/6/08
- Attended Branch Presentation on 31/5/08. Congratulations to all Organisers and Winners.
- SLSNSW President Brett Harrod has resigned. VP Tony Haven has assumed duties. Position has been advertised.
- Members are reminded of the Branch Conference to be held at South West Rocks on 27/7/08.
- Surf Club Development Program 08/09 closes on 18/7/08
- Applications for the Sir Adrian Curlewis Scholarship close on 16/6/08
- NSW Country Team Nominations have been called
- Attended Junior AGM

- Nominations have been called for the SLSA Leaders Conference
- Applications have been called for the Telstra Assistance Fund
- Applications have been called for the \$4\$ Grant

Resolved: That the President's report be adopted.
(P Rayner/S Croad) CARRIED.

Secretary:

The list of Correspondence is available from the Secretary upon request.

Resolved: That all correspondence be dealt with as read, and the Secretary's report be adopted.
(K Rayner/P Rayner) CARRIED.

- the list of Surf Boat Sweeps supplied by SLSNSW was questioned. All Clubs/Branch are to check the list and inform Branch/State of discrepancies/errors.

Director of Lifesaving and Education:

It has been very quiet as far as Life Saving goes.

We had an incident last Friday night where a Rock Fisherman was found floating in the water at Nobby's Beach. Paul and Ryan attended as Duty Officers and obtained information that a 46 year old Telegraph Point man was deceased at the scene and an autopsy conducted on Tuesday. I am not sure whether the man drowned or died of other causes. Surfguard IRD report has been provided and John Restuccia DOL for NSW SLS notified.

The Branch Training Calendar has been completed and posted. It will be placed on the MNC Website in the near future and this updated.

The split of the portfolio of the Director of Life Saving and Education to 2 portfolios Director of Lifesaving and Director of Education is still in the planning stages. A meeting will be organised tonight with the other participants of the committee to oversee this change, with a recommendation put forward at the AGM.

A reminder that the Assessors Workshop has been set down for 27 August 2008. This will take place at the Port Macquarie Girl Guide Hall in Hollingworth Street, Port Macquarie at 6.00pm. The Girl Guides have kindly donated the hall for the evening at no charge. All Chief Training Officers from the 8 clubs are invited so they can keep up to date with changes to training for the coming season.

Resolved: That the Director's report be adopted.
(K Rayner/G Bell) CARRIED.

Director of Competition:

I apologise for my absence at this meeting. My report is as follows:

INFORMATION FROM STATE CENTRE:

I attended the Board of Surf Sports Meeting at Collaroy on Saturday 31 May & Sunday 1 June, 2008. The following are some points of interest from the meeting and are in no particular order :

- The NSW State Team will be chosen a week after Interbranch. It will be chosen on a 1 competitor per event basis.
- The Interstate Championships will be held on the Tuesday & Wednesday before Aussies.
- One Start Rule will commence on the 1 October, 2008 from U/14 upwrads.
- Interbranch dates 13 & 14 December, 2008 at Catherine Hill Bay.
- Interbranch Boats will be conducted over the 2 days. There will be a male & female Boat Crew this year. The boat events will include a Boat Relay.
- There will be a handicap points score for the first time at Interbranch.
- Scrutineer's Course 22 & 23 August, I have to nominate four if possible.
- Sweeps Accreditation should be on Surfguard as should all Officials and Coaches, so Club should go back ensure their officials & coaches are correctly recorded on Surfguard.
- As a result of the investigation into the surf boat accident at Eloura the MSB has now sanctioned that all Surfboats & IRB's who are training at the Beach need to have the appropriate signs displayed when training.
- The MSB has also sanctioned that IRB's and Surfboats who are training in the dark whether it be morning or evening, must have LIGHTS displayed.

- Letters will be sent to Clubs who were in default of their Officials requirements for State & Aussie Championships.
- Major appointments for next years Championships announced on 3 July, 2008.
- Surf Lifesaving NSW is now calling for expressions of Interest from Councils for a new location for 2010 Country Championships.
- State Titles at Swansea Belmont until 2010.
- The following are new events to be trialled at next years State Titles: Open Female Ski Relay. Masters Short Surf Board Riding. Rescue Tube Rescue (Country Titles Only). O/60 events (Country Only).
- Delaying of events for competitors. This was an issue at Aussie this year and Dick Bignold will raise this issue at a National Level.
- With the commencement of the One Start Rule, there has been discussion about having 2 check starter for craft races. There is no need to have this implemented as you can do this anyway.
- The cost (\$185.00) of the Level 1 Coaching Course in this State has been the subject of considerable debate. The BOSs has endorsed the sum of \$130.00 and Dick will take this to the State Executive's next meeting.
- We should include Officials in Surf Sports Teams and their travel should be subsidised by Branch. We would like to see this implemented at Interbranch. 2 Officials as part of the Branch Team, one would be a senior official and the other a rookie or fairly new.
- The Selection/appointments of officials at Major Carnivals. The process is that the Referee appoints the officials in consultation with Dick Bignold and Ritchie Lytham.
- There will be a Surf Sports Conference held on the weekend of 12 & 14 September, 2008 on the Gold Coast. Price is \$350.00 per person and open to anyone.

CARNIVALS:

In my annual report which was tabled at the AGM of the Board of Competition and Coaching, I attached a plan to improve and attract more competitors to our Branch Carnivals for next season. I don't if this plan was adopted or if the rest of the Branch knows of its existence.

So in no order of preference, I will reiterate my plan:

1. Host Club to take more responsibility in the running the Carnivals. Don't stand around idle waiting for the referee to turn up before areas are decided and cans are laid etc. They should know their beach, they should know the best areas for the Competition and for the Public.
2. Host Club to be responsible for Water Safety & 1st Aid. Compulsory 1st Aid in the Surf Boat Area with an IRB in the Water at all times. Neighbouring Club to assist with extra IRB. Branch can assist with Jet Ski Patrol.
3. Need for better radio communication from the Beach to the IRB & to the Patrol.
4. Competition Director/Manager of the Club have some input into the programming of events. I think the Branch Constitution states that the host Club of a Branch Carnival is responsible for the Program and the Branch Director of Competition is responsible for the Branch Championships.
5. Host club to set up a Distinct Labelled Marshalling area for Water & Beach events: AWAY from the starting line for these events.
6. A Total of 20 Officials consisting of the following breakdown: 6 Officials for Water/Craft area (Marshall, Check Mashall, Starter, Check Starter, 2 Finish Judges). 8 Officials for Beach Area (Marshall, Check Marshall, Starter, Check Starter, 4 Finish Judges). Boat Area - 3 Officials (I am usually Referee/Starter/Recorder, but I need 2 Finish Judges). Overall 2 Recorders and 1 Referee.
7. We have the Officials they just don't seem to turn up. Its up to the Clubs to encourage them to attend. Commence a quota system for Officials. Each Club to supply a certain number of Officials per set number of competitors.
8. The Surf Boat Events to commence either 30 minutes to 1 Hour prior to the commencement of the Water Events. This way there is not too much of an overlap and when the Boats have concluded then those Officials can assist in the other areas. The other added attraction is that other members of the Branch can actually see the surf boats in action.
9. Maybe look at starting early: 7.30am report for Boats with an 8am start. Then 8.30am report for ALL Officials with 9am start to Carnival. A cut off time will be determined by the Carnival Referee.
10. ALL presentations to be held after ALL events have been concluded so that all competitors and supporters can go to the Presentation.

As a Branch we really need to have our Carnivals and Special Events sent into State Centre so they can up-date the 2 Year State Calendar.

FINALLY: This maybe a little onerous for one person, but an idea is to have clubs nominate competitors by name for each event prior to the Carnival.

The reason for this is that the Referee and the host club will have an idea how many competitors will attend & they can make decisions accordingly in respect of catering and the length of time for the carnival.

It will also be handy for the Marshall & Starter to know how many have nominated for the events.

These are just some ideas.

BRANCH PRESENTATION:

I was not in a position to attend the Annual Dinner and Presentation as I had to attend the NSW Board of Surf Sports meeting. This weekend had been set for quite sometime.

I would like to congratulate all Clubs and individuals who gained awards and were recognised on the night, great effort.

Finally, I would like to wish all our members who are travelling to Germany for the World Championships a safe and rewarding trip.

Resolved: That the Director's report be adopted.
(S Croad/P Rayner) CARRIED.

Registrar:

AWARDS		SNR PROF	
SRC/CPR	1	ARC	1
BM	11		
IRBC	8		
SM/IRBD	9		
DFC	1		
SFA	1		
Total	31	Total	1

Resolved: That these awards be endorsed.
(B Caldwell/R Oakeshott) CARRIED.

- The Registrar requested that Clubs advise him of Senior First Aid courses conducted, so he can keep his Branch records up to date. The matter is to be discussed further at the upcoming Assessor In-service update.

Treasurer:

Junior Account Balance as at 15 th May, 2008	\$14,752.72
INCOME RECEIVED	\$326.00
EXPENDITURE	\$91.00
Balance Carried Down	\$14,987.72
PLUS UNPRESENTED CHEQUES	\$0
LESS OUTSTANDING DEPOSITS	\$0
Statement Balance as at the 30th May, 2008	\$14987.72

Senior Account Balance as at 15 th May, 2008	\$51,568.61
INCOME RECEIVED	\$14,368.15
EXPENDITURE	\$10,118.52
Balance Carried Down	\$55,818.24
PLUS UNPRESENTED CHEQUES	\$10,358.52
LESS OUTSTANDING DEPOSITS	\$13,195.00
Statement Balances as at the 22nd May, 2008	\$52,981.76
Newcastle Permanent AccNo. 978650818.	\$32,981.76
Newcastle Permanent AccNo. 929522502	\$20,000.00

Additional Accounts for payment

1. SLSNSW	\$183.00
2. Port Macquarie Sea-Doo	\$237.50

Resolved: That the additional accounts be approved for payment.
(D MacKenzie/B Caldwell) CARRIED.

Resolved: That the Treasurer's report be adopted.
(D MacKenzie/S Croad) CARRIED.

Junior Activities Chairperson:

- Not much has happened since the last Branch meeting
- Important to remind all Clubs that there are still many positions on the Junior Activities Committee left unfilled. The Branch will struggle to deliver junior programs, carnivals and events if they are not filled, so Clubs are urged to promote these vacancies within their Junior Committees and encourage members to fill them.

Support Operations Committee:

- A brief verbal report was tabled.

Gear Steward:

- A brief verbal report was tabled.

SLSNSW Support Officer:

- Reminder to all Clubs about the Club Development Program, and to offer an open invitation to contact me if your Clubs wants to review last season, plan next season, or improve / develop all or parts of the Clubs activities.

Club Reports:

Macksville Scotts Head SLSC: verbal report submitted

South West Rocks SLSC: verbal report submitted

Hat Head SLSC: verbal report submitted

Kempsey-Crescent Head SLSC:

- Club executive have been kept busy during this supposed quiet time completing a number of grant submissions to hopefully obtain much needed equipment and procure finance to enable us to improve club facilities.
- Wouldn't it be great in an ideal world to receive Govt funding without the hours of paperwork!
- Our A.G.M. will be held in August with a date to be finalized at next week's club meeting. Hopefully a number of current executive will continue to serve another term. We all seem to be heading in the same direction!
- May I congratulate all organizers of the Branch Dinner- the food, PowerPoint and presentation were excellent. Again, congratulations to D.O.S. on a well deserved Branch Life Membership.
- Our club members were thrilled to learn of their win in the Patrol Competition- the soft top rescue board will be well used by all members , in particular our female and younger members. Many thanks to Kerry Fisher for her enthusiasm and assistance during the 2007-08 season.

Port Macquarie SLSC: verbal report submitted

Tacking Point SLSC: verbal report submitted

Wauchope Bonny Hills SLSC:

- Not a lot happening except finalizing the current season and planning for 2008/2009
- Congratulations to Des O'Sullivan in recognition of services to Mid North Coast Branch over many season. Well deserved.
- Thank you to all clubs in the Mid North Coast Branch for their support during the past season. Congratulations to all Award nominees and recipients at the recent Branch Presentation. Great to see Wauchope-Bonny Hills SLSC featuring amongst the highlights.
- Club Annual presentation held on 3rd May – successful evening
- Andrew Jones will facilitate a 'Forward to 2010' planning day on 22 June
- Club clean up day also planned.
- AGM 16th July – Annual Report is in preparation stage.
- Successful sponsorship gained \$10,000 for Lifesaving Partner/Boat sponsorship. Anonymous sponsor of \$30,000 for new boat.
- Shall be applying for the Surf Club Facility Development Program. Following the dismiss of the Regional Partnership program, the club has resolved to continue with funding avenues.

Camden Haven SLSC: no report submitted

General Business:

- The draft Management Plan 08/09 was tabled and briefly discussed. It was noted that it is a living document, meant to guide the Branch through the coming season.

Resolved: That the Branch adopt the draft Management Plan for 2008/09
(S Croad/R Wilkinson) CARRIED.

- Agenda for the upcoming Branch Conference will be finalised and advised next week.
- Defib course being run at Hat Head on 5th July, all welcome.
- Senior First Aid course being run at Hat Head on 20th July, all welcome.
- Inaugural Board Riding Competition was successfully run at North Haven. The event was coordinated and conducted by Branch personnel.
- The need for uniforms and kits for Branch Duty Officers was raised. Quotes to be sought prior to the next meeting.
- Branch needs lockable cabinets for the Education Officers. Quotes to be sought prior to the next meeting.
- Need to set up a Branch account with Q-Stores.
- Southern Clubs were asked to advise suitable days so combined Branch Proficiency tests, similar to those run in the north, can be scheduled for the coming season

There being no further discussion the meeting was closed at 9:35PM.

The next meeting will be the Annual General Meeting, and will be held at the Kempsey Hotel on the 10th July 2008 commencing at 7.30 PM.

These minutes were adopted as a true and correct record of the General Committee Meeting of Surf Life Saving Mid North Coast Branch Inc. held on 12th June 2008.

Dennis O'Sullivan
Chairman