

SURF LIFE SAVING MID NORTH COAST BRANCH Inc.
GENERAL COMMITTEE MEETING
HELD 12th FEBRUARY 2009, AT THE BRANCH OFFICE.

SUMMARY

(For full details, refer to the attached Meeting Minutes)

Decisions Made:

- Resolved: That the Motion adopting the report and recommendations from the “Investigatory Committee” at the January 2009 Branch Council Meeting be rescinded.
(G Bell / B Smith) CARRIED.
- Resolved: That a Branch Judiciary Committee be formed comprising the original members of the “Investigatory Committee”, that all information and correspondence regarding the Interbranch matter be referred onto them and a full Judicial process be initiated.
(P Rayner / J Burnett) CARRIED.
- Resolved: That the Branch endorse the Special Event application from Port Macquarie SLSC to conduct an Ocean Swim, providing it be conducted in accordance with all relevant procedures and protocols.
(G Bell / G Towle) CARRIED.
- Resolved: That the Director shall be endorsed to represent the Branch at the Forum, and shall cover her accommodations costs of \$75.
(K Rayner/K Fisher) CARRIED.
- Resolved: That the Branch subsidize each JLOTY finalist \$120 to contribute to their travelling expenses to the State Finals.
(P Lambert/K Rayner) CARRIED.
- Resolved: That the Branch contribute \$100 to the Victorian Bushfire appeal.
(B Caldwell/D MacKenzie) CARRIED.

Notices of Motion: nil.

Actions Required:

Action	Resp.	Status
Coordinate a meeting of the Competition Review Committee	Ken	
Meet and discuss Mick’s competition recommendations	Committee	
Organise meeting regarding North Coast Boat Series	DOS	
Discuss Carnival Concept with LNC and NC Branches	DOS	
Return Blue Proficiency Cards to Education Director	Clubs	
Advise Kim if you are interested in a Trainers shirt	All	
Return yellow patrol log copies to Paul	Clubs	
Review Branch website and provide feedback and any relevant content	All	
Advise Bruce once Junior and Senior Presentations are set	Clubs	
Seek quotes to replace the Senior Gear Trailer	Executive	
Enter December and January patrols into Surfguard	Clubs	
Send yellow copies from Patrol Logs to Director of Lifesaving	Clubs	
Forward new RWCO applications to Director of Lifesaving	Clubs	
Process assessments which are sitting in Surfguard and forward paperwork to the Registrar	Clubs	
Write to PM SLSC and SLSNSW re Ocean Swim	DOS	
Meet regarding Ocean Swim	Disciplinary Committee	
Meet regarding Interbranch issue	Judiciary Committee	
Advise Kim of your Officials from Country Champs	Clubs	
Update Emergency Call Out List and send to Paul	Clubs	

Upcoming Events:

- Liquor Licence changes Presentation – 9th April, 2009? Venue and time TBA.
- Youth Camp – 4+5 April 2009 @ Hat Head SLSC

Next Meeting:

The next meeting will be held at the Kempsey Hotel on the 12th March 2009 commencing at 7.30 PM.

SURF LIFE SAVING MID NORTH COAST BRANCH Inc.
GENERAL COMMITTEE MEETING
HELD 12th FEBRUARY 2009, AT THE BRANCH OFFICE.

The meeting was opened at 7:40PM with President Dennis O'Sullivan in the Chair.

Attendance:

Branch Officers

President	Dennis O'Sullivan	Director of Education	Kim Rayner
Director of Admin	Ken Wilson	Registrar	Bruce Caldwell
Director of Finance	Don MacKenzie	JAC Chairperson	Peter Lambert
Director of Lifesaving	Paul Rayner		

Club Presidents/Delegates

MSH	Greg Bell, Chris Stewart	PM	Glen Towle, Scott Oxenford
SWR	Kerry Fisher, James Burnett	TP	Mitch Dawson
HH	Mike Stevenson, Vicki Arndell	WBH	Jan Clingleffer, Bob Smith
KCH	Maurie Fuller	CH	Darren Merrick, Brett Anderson

Visitors Ryan Rosenbaum (Support Operations Chairperson), Chris Bell (MSH SLSC) Steve Filetti (PM SLSC), Dave Goggin (WBH SLSC), Andrew Jones (SLSNSW).

Apologies: Kim Gregory, Roger Wilkinson, Richard McGovern, Greg Kings, John Vipond, Sue Croad, Mick Lang, Graham Bingham, Rob Oakeshott, Geoff Hurkett, Rod McDonagh, Tony Hayes, Dave Napper.

Resolved: That the apologies be accepted.
(G Bell / M Stevenson) CARRIED.

Proxies: Kerry Fisher for Roger Wilkinson (SWR SLSC)
Bob Smith for Richard McGovern (WBH SLSC)
Glen Towle for Rob Oakeshott (PM SLSC)
Scott Oxenford for Geoff Hurkett (PM SLSC)
James Burnett for Tony Hayes (SWR SLSC)
Brett Anderson for Dave Napper (CH SLSC)
Darren Merrick for Kim Gregory (CH SLSC)
Vicki Arndell for Sue Croad (HH SLSC)

Resolved: That the proxies be endorsed.
(G Bell/B Smith) CARRIED.

Minutes from the Meeting held on 22nd January 2009:

Resolved: That the Minutes of the meeting held on 22nd January 2009 be adopted.
(J Burnett / P Rayner) CARRIED.

Business arising from the minutes:

- Letters to PM SLSC and SLSNSW re Ocean Swim have yet to be sent
 - Branch Disciplinary Committee has yet to meet re Ocean Swim
 - Chalkie Bob and Mick have agreed to officiate as Branch Championships Referees as approached
 - Brief discussion was held on the Ocean Swim issue, but it was agreed to leave it to the Disciplinary Committee for discussion / action there
 - Draft member survey has been received, with Kim offering to review it
 - Noted that the "Disciplinary" Committee should have been referred to as the "Investigatory" Committee
 - Discussion was held on the "Investigatory" process which was observed following the Interbranch Carnival
- A letter from Wangi Point Caravan Park was tabled and read
A letter from the Board of Junior Activities was tabled and read
A letter from Wauchope Bonny Hills was tabled
Much discussion ensued.

Resolved: That the Motion adopting the report and recommendations from the “Investigatory Committee” at the January 2009 Branch Council Meeting be rescinded.
(G Bell / B Smith) CARRIED.

Resolved: That a Branch Judiciary Committee be formed comprising the original members of the “Investigatory Committee”, that all information and correspondence regarding the Interbranch matter be referred onto them and a full Judicial process be initiated.
(P Rayner / J Burnett) CARRIED.

Bruce Caldwell withdrew from the Judiciary Committee. The remaining members (all absent from the meeting) are to be contacted regarding their availability to sit on this Committee.

Maurie Fuller indicated that he may be able to replace Bruce Caldwell on the Committee, subject to his availability.

Reports

Director of Administration:

The list of Correspondence is available from the Director upon request.

Resolved: That the Branch endorse the Special Event application from Port Macquarie SLSC to conduct an Ocean Swim, providing it be conducted in accordance with all relevant procedures and protocols.
(G Bell / G Towle) CARRIED.

Resolved: That all correspondence be dealt with as read, and the Director’s report be adopted.
(K Wilson/S Croad) CARRIED.

Director of Lifesaving:

By now, all clubs should have their January patrols entered into Surfguard.

A reminder to all clubs. In December I asked for yellow copies of patrol logs. To date I have not seen many. Thank you to South West Rocks for adhering to my request.

Patrol inspections have been conducted and will continue till the end of the season.

Ryan Rosenbaum and Hannah Miller from Tacking Point attended the Patrol Captains City Country swap over the Long Weekend. They both got to patrol at Bondi Beach with an estimated 10,000 people in attendance. They also were able to attend the Helicopter Base, Offshore 1 where they were taken out in the Offshore Rescue Boat and the Sydney Surfcom Facility. From all accounts, they thoroughly enjoyed the experience and would like to thank the Branch for endorsing them for this.

The Local Directories RWC has now commenced patrols in the North of the Branch. The three operators in the north will be supplemented by the six operators in the south till the end of the season. Just a reminder that applications for RWC training are open and I would like to see some interest from clubs that are not already represented. Remember the closing date is April 9 2009.

Scrutineering of Competition equipment has been completed now at all clubs. If any person requires gear to be scrutineered now, then Sunday will be your last opportunity at Wauchope Bonny Hills SLSC.

Ryan Rosenbaum and myself attended the District Emergency Management Committee Meeting held in Port Macquarie last Saturday. This committee extends from Pacific Palms in the South to Woolgoolga in the north and meets every 4 months to discuss problems that they have with their radio systems, how many rescues they have made, how many volunteer hours they have put into their respective organisations etc. As a result of the last Marine Area Command Meeting in Sydney recently, Surf Life Saving was represented by Craig Roberts, Steve Leahy and John Restuccia. As a result Sea Rescue and the Royal Coastal Volunteer Patrols have been appraised of what Surf Life Saving can offer and have been directed by the Police that the Surf Zone is the area of expertise that Surf Life Saving Clubs hold. Also in attendance was the representative from APOLA in the Coffs Harbour Area Greg Hapforth. The 13 SURF system has been now upgraded to include APOLA within this system. In Coffs Harbour APOLA have the RWC units as North Coast Branch did not believe that they were necessary for their support operations group.

A Search and Rescue Training Operation has been tabled for the near future. This may be held outside of the branch, however I believe that our resources and manpower should be made available for this exercise as well.

With the increased amount of 13 SURF callouts, it is imperative that I get a complete list of After Hours Emergency Contacts from all clubs. These will be distributed to the duty officers in the Branch.

A life was lost at South West Rocks in the reporting period. For those of you that know Little Bay, you would all agree that it is an extremely dangerous beach. Its undertows and lateral currents are dangerous to the unsuspecting swimmer. A young man lost his life on Australia Day whilst swimming at this beach. This fact underlies that people need to be reminded about swimming at patrolled beaches.

The total drowning fatalities so far this year is 28 in NSW alone which is already 5 more than the entire season last year. This statistic is not a good one as we are still 2.5 months from the end of the season. Good weather and surf conditions have had a major influence on these figures as last year we had severe surf and a number of wet weeks during the holiday season.

The need for patrols extending outside of their normal areas is paramount if possible. I know of at least 6 rescues being performed due to the diligence of patrols staying back with large numbers of swimmers and not just packing up and going home. Extended patrol hours will be looked at during the off season and some clubs may have to do extra days.

Surf Life Saving Australia has put together an appeal for the Bush Fire Victims in Victoria. If you log onto the SLSA website and follow the prompts, I'm sure that you will be able to find the link and donate to this worthy cause.

Resolved: That the Director's report be adopted.
(P Rayner/M Dawson) CARRIED.

Director of Education:

Since our last meeting we have had a ARC/Defib Course at TP SLSC. This was the first course ran in this branch under the new resources.

Prior to this meeting we have had an Education Meeting. Minutes will be forthcoming next month for ratification.

The following matters are Arising from Previous Report:-

- **Officials names and positions from Country** - It was great to see a few of our probationary officials turn up and officiate in various areas. I have a few names of the people who turned up, but if you know of anyone whom officiated in a probationary capacity, could you please send me their names and positions for inclusion in my hours sheet.
- **Courses** - WBH – Defib & Spinal,
- **Blue Proficiency Cards** - At the last meeting in December, I requested **all blue proficiency cards returned** so we can conduct random audits, as per Registered Training Organisations requirements. If anyone has their cards here tonight, could I please have them. If not could you please take back to your clubs that these will need to be delivered to my address asap. **Have TP & WBH**
- **Trainers Shirts** - They are \$21.00 each. **Could you please let me know your size if you are interested.**

At the Education Committee Meeting, I have given Clubs until the 20th February, 2009 to get the Blue Proficiency cards to me, otherwise I have no alternative but to refer the matter to SLSNSW. An email has been sent out to this effect to Chief Training Officers this afternoon.

We participated in Cassegrains Concert last weekend as First Aid Officers. This went extremely well with only a few minor incidents.

Noted that Kim will be attending an Education Forum this weekend.

Resolved: That the Director shall be endorsed to represent the Branch at the Forum, and shall cover her accommodations costs of \$75.
(K Rayner/K Fisher) CARRIED.

Resolved: That the Director's report be adopted.
(K Rayner/P Rayner) CARRIED.

Registrar:

Resolved: That these awards and proficiencies be endorsed.
(B Caldwell/J Burnett) CARRIED.

Resolved: That these transfers be accepted.
(B Caldwell/M Dawson) CARRIED.

- Clubs are asked to please advise Bruce once they set Junior and Senior Presentations so SLSNSW can be subsequently advised accordingly

Resolved: That the Registrar's report be adopted.
(B Caldwell/G Bell) CARRIED.

Director of Finance:

The written report from the Director of Finance was circulated at the meeting.

Account Balance as at 22 nd December, 2008	\$65,426.68
INCOME RECEIVED	\$2,729.22
EXPENDITURE	\$10,211.06
Balance Carried Down	\$57,944.84
PLUS UNPRESENTED CHEQUES	\$16,848.97
LESS OUTSTANDING DEPOSITS	\$1,070.50

Statement Balance as at the 22nd January, 2009	\$73,723.31
Newcastle Permanent AccNo. 978650818	\$53,723.31
Newcastle Permanent AccNo. 929522502	\$20,000.00

Additional Accounts for payment

1. Alarka Australia	\$5,872.52
2. SWR SLSC	\$220.00
3. Joyer Consulting	\$44.00
4. via K Wilson	\$57.00

Resolved: That the additional accounts be approved for payment, and that the Director's report be adopted.
(D MacKenzie/K Rayner) CARRIED.

Board of Junior Activities:

Verbal report tabled

- Last meeting was held on 27 January 2009, minutes have been circulated
- Prizes (shirts / bags) for the Junior Lifesavers of the Year are being organised for this weekend.

Resolved: That the Branch subsidize each JLOTY finalist \$120 to contribute to their travelling expenses to the State Finals.
(P Lambert/K Rayner) CARRIED.

Support Operations:

Verbal Report tabled

- Congratulations to SWR SLSC re their quick response to the Little Bay incident
- All Clubs are asked to log their patrols onto Port Macquarie VMR via Channel 4.
- The Northern RWC is asked to log onto both Port Macquarie and Trial Bay VMR's

Youth Development Committee:

My report tonight involves the Youth Camp, the planning of which is coming on nicely. The camp will be held over two days and one night. The dates will be 4th and 5th April. Chaperones will be required from clubs on a pro rata basis – if anyone is interested in chaperoning, they can contact me. A maximum number of participants has also been set.

Club Reports:

Macksville Scotts Head SLSC:

- Verbal report given

South West Rocks SLSC:

- Verbal report given

Hat Head SLSC:

- Verbal report given

Kempsey-Crescent Head SLSC:

- Verbal report given

Port Macquarie SLSC:

- new members continue to join the club. Bronze squads are being put through their paces and participating numbers are good.
- we held club championships on the weekend with only beach events being held due to conditions.
- small turnout at our open carnival but thanks to the officials who attended on the day.
- surf conditions in the last month have been testing at Flynn's and a number of rescues have been performed.
- patrol numbers and participation has been good.

Tacking Point SLSC:

- The Club once again hosted a successful Country Titles, despite having to move events on Saturday & Sunday. This really drained resources, but the Club members pulled together and got the job done. Well done to all.
- The Club's competitors were successful with many gaining medals in a number of events.
- Patrol's have been good, with no major issues.
- Dane Rickwood & Trent Harrison gained a Gold medal at the Manly Carnival in the U/19 double ski. They beat some highly ranked National competitors. Both are competing at State and Australian Championships.
- There was a rescue performed in the early hours of last Wednesday. Details are sketchy however, the patient suffered a suspected broken neck and was later air lifted to John Hunter hospital. More details will be furnished when we receive them.

Wauchope Bonny Hills SLSC:

- Wauchope-Bonny Hills SLSC has been notified that the club will be audited prior to the State and National Championships.
- Arrangements are in hand for the Branch Championships over the coming weekend.
- Patrols have been satisfactory with defaulters from the Christmas/New Year period, having carried out penalty patrols.
- A successful 'Sponsors' Recognition' evening was held approx 2 weeks ago.

Camden Haven SLSC:

- Verbal report given

General Business:

- Reminder that SWR SLSC need to collect the Junior Radios on Sunday afternoon
- Chalkie Bob noted that he is looking forwards to the weekend's Branch Champs, and to the support of the probationary and experienced Officials.
- Noted that there will be a Bucket Brigade fundraiser on the weekend benefiting the Victorian Bushfires appeal

Resolved: That the Branch contribute \$100 to the Victorian Bushfire appeal.
(B Caldwell/D MacKenzie) CARRIED.

- Presentation regarding the new Liquor Act to be booked in prior to the April Branch Meeting. Details TBA.
- Management Plan activities were reviewed and it was noted that out of the 37 scheduled tasks that the Branch identified up to the end of February that 33 have been successfully completed, 3 are incomplete but underway and only 1 has not and will not be done. AJ congratulated the Branch on their progress and achievements with the Plan to date.
- Can Clubs please advise Peter Lambert of their Officials for Sunday so he can draft a list of appointments

- Clubs are asked to please review and update their Emergency Call Out Lists, and send the updated version to Paul Rayner

There being no further discussion the meeting was closed at 10:15PM.

The next meeting will be the held at the Kempsey Hotel on the 12th March 2009 commencing at 7.30 PM.

These minutes were adopted as a true and correct record of the General Committee Meeting of Surf Life Saving Mid North Coast Branch Inc. held on 12th February 2009.

Dennis O'Sullivan
Chairman