

**SURF LIFE SAVING MID NORTH COAST BRANCH Inc.**  
**GENERAL COMMITTEE MEETING**  
**HELD 22<sup>nd</sup> JANUARY 2009, AT THE KEMPSEY HOTEL.**

**SUMMARY**

(For full details, refer to the attached Meeting Minutes)

**Decisions Made:**

- Resolved: That the Branch endorse the Special Event application from Camden Haven SLSC to provide water safety for the Camden Haven Triathlon. (G Bell / D Napper) CARRIED.
- Resolved: That the matter be referred to the Branch Disciplinary Committee to be dealt with, and further that the matter also be referred to SLNSW. (G Bell/D Napper) CARRIED.
- Resolved: That the Branch Disciplinary Committee be formed, and comprise Dennis O’Sullivan, Rod McDonagh, Tony Hayes, Chris Stewart and Roger Wilkinson. (P Rayner/G Bell) CARRIED.
- Resolved: That the Branch endorse the Special Event application to provide water safety for the Port Macquarie Ironman Triathlon. (K Wilson/P Rayner) CARRIED.
- Resolved: That the Branch approach Bob Smith to be Carnival Referee for the Branch Open Championships, approach Mick Lang to be the Boat Referee, and endorse the Juniors to appoint their own Referee and advise accordingly. (G Bell/T Hayes) CARRIED.
- Resolved: That the Branch hold off purchasing the suggested emergency care equipment until further information on the viability of commercial first aid provision at events is found. (G Bell/T Hayes) CARRIED.
- Resolved: That the Branch does not subsidise the cost of the bum bags. (G Bell/C Stewart) CARRIED.
- Resolved: That the proposed survey be submitted for Branch review, and a firm quote be sought prior to proceeding with it. (G Bell/C Stewart) CARRIED.
- Resolved: That the report and recommendations be adopted subject to the approval of all Executive Committee members. (J Clingeffer/G Bell) CARRIED.
- Resolved: That the Branch re-issue the Competition Clearance Policy to all Clubs. (C Stewart/B Caldwell) CARRIED.
- Resolved: That the Director of Admin seek quotes to upgrade / replace the computer in the Branch Office. (G Bell/B Caldwell) CARRIED.
- Resolved: That the Branch endorse the Special Event application to provide water safety for the Trial Bay Triathlon. (K Wilson/K Rayner) CARRIED.

**Notices of Motion:** nil.

**Actions Required:**

<b>Action</b>	<b>Resp.</b>	<b>Status</b>
Coordinate a meeting of the Competition Review Committee	Ken	
Meet and discuss Mick’s competition recommendations	Committee	
Organise meeting regarding North Coast Boat Series	DOS	
Discuss Carnival Concept with LNC and NC Branches	Peter L	
Return Blue Proficiency Cards to Education Director at January Branch Meeting	Clubs	
Advise Kim if you are interested in a Trainers shirt	All	
Review Branch website and provide feedback and any relevant content	All	
Advise Branch of their Club’s youth contact	Clubs	
Seek quotes to replace the Senior Gear Trailer	Executive	
Enter December patrols into Surfguard	Clubs	
Send yellow copies from Patrol Logs to Director of Lifesaving	Clubs	
Forward new RWCO applications to Director of Lifesaving	Clubs	
Process assessments which are sitting in Surfguard and forward paperwork to the Registrar	Clubs	
Bum bags - names to be confirmed by relevant Clubs	SWR, HH, MSH, PM	
Media Register - contacts to be emailed to Publicity Officer	Clubs	

**Upcoming Events:**

- Education Meeting - 12<sup>th</sup> February, 2009 commencing at 6pm at the Branch Office.

**Next Meeting:**

The next meeting will be held at the Branch Office on the 12<sup>th</sup> February 2009 commencing at 7.30 PM.

**SURF LIFE SAVING MID NORTH COAST BRANCH Inc.**  
**GENERAL COMMITTEE MEETING**  
**HELD 22<sup>nd</sup> JANUARY 2009, AT THE KEMPSEY HOTEL.**

The meeting was opened at 7:35PM with President Dennis O'Sullivan in the Chair.

**Attendance:**

Branch Officers

President	Dennis O'Sullivan	Director of Lifesaving	Paul Rayner
Deputy President	Rod McDonagh	Director of Education	Kim Rayner
Director of Admin	Ken Wilson	Registrar	Bruce Caldwell
Director of Finance	Don MacKenzie	JAC Chairperson	Peter Lambert

Club Presidents/Delegates

MSH	Greg Bell, Chris Stewart	PM	.
SWR	Tony Hayes, Kerry Fisher	TP	.
HH	Susan Croad, Mike Stevenson	WBH	Jan Clingeffer
KCH	Maurie Fuller	CH	Dave Napper

Visitors James Burnett (Youth Development Chairperson), Andrew Jones (SLNSW).

**Apologies:** Chris Bell, Kim Gregory, Roger Wilkinson, Richard McGovern, Greg Kings, John Vipond, Ryan Rosenbaum, Julie Tancred.

Resolved: That the apologies be accepted.  
(R McDonagh / T Hayes) CARRIED.

**Proxies:** Kerry Fisher for Roger Wilkinson (SWR SLSC)

Resolved: That the proxy be endorsed.  
(S Croad/T Hayes) CARRIED.

**Minutes from the Meeting held on 11<sup>th</sup> December 2008:**

Resolved: That the Minutes of the meeting held on 11<sup>th</sup> December 2008 be adopted.  
(G Bell / T Hayes) CARRIED.

**Business arising from the minutes:**

- There has been no action yet on seeking quotes for the Senior Gear Trailer
- The North Coast Boat Series meeting has yet to occur

**Reports**

**Director of Administration:**

The list of Correspondence is available from the Director upon request.

Resolved: That the Branch endorse the Special Event application from Camden Haven SLSC to provide water safety for the Camden Haven Triathlon.  
(G Bell / D Napper) CARRIED.

- Noted that no reply has yet been received from Port Macquarie SLSC regarding the correspondence regarding the Ocean Swim issue.

Resolved: That the matter be referred to the Branch Disciplinary Committee to be dealt with, and further that the matter also be referred to SLNSW.  
(G Bell/D Napper) CARRIED.

Resolved: That the Branch Disciplinary Committee be formed, and comprise Dennis O’Sullivan, Rod McDonagh, Tony Hayes, Chris Stewart and Roger Wilkinson.  
(P Rayner/G Bell) CARRIED.

Resolved: That all correspondence be dealt with as read, and the Director’s report be adopted.  
(K Wilson/S Croad) CARRIED.

Resolved: That the Branch endorse the Special Event application to provide water safety for the Port Macquarie Ironman Triathlon.  
(K Wilson/P Rayner) CARRIED.

Resolved: That the Branch approach Bob Smith to be Carnival Referee for the Branch Open Championships, approach Mick Lang to be the Boat Referee, and endorse the Juniors to appoint their own Referee and advise accordingly.  
(G Bell/T Hayes) CARRIED.

**Director of Education:**

Congratulations to Tacking Point on a successful Country Championships. It was great to see a few of our probationary officials turn up and officiate in various areas. I have a few names of the people who turned up, but if you know of anyone whom officiated in a probationary capacity, could you please send me their names and positions for inclusion in my hours sheet.

So far this season we have run a Senior First Aid course and the new combined ARC/Defib, which is currently running at Tacking Point. If you require any courses at your club, could you please let me know what you would like to run and approximately when. WBH would like a Defib and Spinal, I will contact Peter Daniels and organise this with him.

At the last meeting in December, I requested **all blue proficiency cards returned** so we can conduct random audits, as per Registered Training Organisations requirements. If anyone has their cards here tonight, could I please have them. If not could you please take back to your clubs that these will need to be delivered to my address asap.

As a community service we have been providing First Aid to various events in the Hastings Shire. We have done the Festival of the Sun, Port Races, and are currently planning more events in association with Sand Events, Event Coordinators. They would like us to be their first choice First Aid Providers for all of their events. There is Cassegrains in February and more dance events this year. Ryan Rosenbaum has had preliminary meetings with the event coordinators to formalise what we provide. In light of this, and the need to be professional in what we are providing, we will need to have equipment. I will be applying for grants to purchase a tent, portable bed, etc. Therefore I would like to purchase the following items to get us started:-

These will be more than compensated by the fact that we are negotiating with the coordinators that a surcharge of \$1.00 per ticket could be charged to every person attending these events to cover our initial set-up expenses. We either take the initiative here and run with this or they will find another First Aid provider. I believe that this is an opportunity for the Branch to make some extra money with the initial sums being in the vicinity of \$12,000 - \$15,000.00 per year. The average attendance of the Festival of the Sun was 3000 persons and there is a further five events planned for this year. If this comes to fruition, we need to allocate this funding to worthwhile projects within the Branch Structure.

These would be beneficial when we provide first aid and obtain a donation in return ie. Port Cup, Festival of the Sun, Settlement City Challenge, etc. We have the Oxy Viva already. **Do I have permission to purchase the above two items.** I have provided 3 quotes for the Defib.

First Aid Kit	\$225.00	First Aid Kits Australia Discounted price
Zoll Defibrillator	\$2,995.00	Red Cross
	\$3,014.00	Oxley First Aid Supplies
	\$3,299.00	Jamie Martin

With it now being compulsory for SM Beach Management to be on all patrols, do clubs need to have another course run to cover their patrols or obtain further members. There is one planned to for late February and I would like some sort of indication of numbers please.

I have ordered some Trainer’s shirts. They are \$21.00 each. **Could you please let me know your size if you are interested.**

The next meeting of the Education committee will be held on 12<sup>th</sup> February, 2008 at 6.00 pm, just before the branch meeting at Branch Office.

Resolved: That the Director's report be adopted.  
(K Rayner/S Croad) CARRIED.

Discussion was held on the purchase of a First Aid Kit and Defibrillator.

Resolved: That the Branch hold off purchasing the suggested emergency care equipment until further information on the viability of commercial first aid provision at events is found.  
(G Bell/T Hayes) CARRIED.

**Director of Lifesaving:**

By now, all clubs should have their December patrols entered into Surfguard. I note that Camden Haven and Kempsey Crescent Head have not completed the December patrols to date. Please ensure that they are done asap.

A reminder that all assessments have to be run through the Branch Education Officers. Any new proficiencies that are done now are to be firstly authorised by me for patrolling purposes. Any person wishing to do a proficiency for competition must have prior authorisation from John Restuccia, NSW Director of Life Saving. I have had an instance where a proficiency has been run without my knowledge and this has been forwarded to NSW SLS for action.

A reminder to all clubs. In December I asked for yellow copies of patrol logs. To date I have not seen any from any of the clubs. Just a reminder that patrol inspections will be conducted again by me in the coming weeks.

Over the Christmas Period, in particular Christmas Day patrols, I noted that some clubs are in the habit of not rostering any patrols for this day. With the inclusion of so many conditions being placed on patrols to provide minimum numbers and awards for patrols to take place now, I believe that this practice can no longer take place. All clubs when doing their rosters for the coming season should ensure that they have members actually rostered on for Christmas Day and not on an adhoc basis of whoever turns up on the day, patrols. If your Lifesaving Service Agreement says that you are to patrol from 9.00am to 4.30pm, this means that has to be a presence on the beach for this period of time as a minimum. Having a break in mid patrol is not acceptable and all club captains should be enforcing this.

Ryan Rosenbaum and Hannah Miller from Tacking Point will be attending the Patrol Captains City Country swap this weekend. I hope that they have an enjoyable time and learn something about patrolling at large numbered beaches.

The Local Directories RWC has now been commissioned and will be on patrol from the end of the month in the Northern half of the Branch. By all accounts, a good night was had last night and the media exposure has been good. A very big congratulations on this effort, to all concerned, especially as we had the Christmas Break in the middle to contend with in meeting the deadlines put forward by the sponsor.

I am now opening up applications for new members for the next round of RWC operators. I expect to have the first component of training completed by the end of April or Early May. Any clubs that wish to nominate members who have the necessary awards and attitude, should please forward their applications to me prior to the April Branch Meeting on April 9 2009. This is plenty of time for members to apply.

Scrutineering of Competition equipment has been conducted now at all clubs. State and Aussie Champs require a member to be proficient prior to 31 December 2008 and to have completed a minimum of 25 hours patrolling in the previous patrol season 1.1.08 to 31.12.08. Hours completed after 31 December 2008 count for next years competitions.

A big congratulations to Tacking Point SLSC for the running of it's third Country Championships last weekend. In testing conditions, some events were moved and I would also like to thank and congratulate Port Macquarie SLSC for embracing the spirit of competition and allowing the event to take place at Flynn's Beach on Saturday and Sunday. Also a thank you to Wauchope Bonny Hills SLSC for hosting the Boats on the Saturday. It is really pleasing to see clubs getting behind each other to make an event successful.

Resolved: That the Director's report be adopted.  
(P Rayner/S Croad) CARRIED.

Discussion was held on Xmas Day patrols. Clubs agreed to roster people on for next year (and not advertise a “Voluntary Patrol”)

**Registrar:**

AWARDS		SNR PROF		JAC AWARDS			
RC	10						
SRC/CPR	33	SRC/CPR	23	SP1	38	Junior Activities	
BM	43	BM	189	SP2	42	Preliminary Evaluation	234
Cert II							
P/S	43	ARC	45	SA1 (7's)	76		
ARC	10	IRBC	46	SA2 (8's)	82		
IRBC	18	SM/IRBD	32	SSA1 (9's)	72	Junior Activities	
SM/IRBD	2	DFC	15	SSA2 (10's)	73	Competition Skills	
SPM	8	SPM	9	SSM1 (11's)	55	Evaluation	79
GM/ALS	5	GM/ALS	1	SSM2 (12's)	35		
SM/BBM	5	RWC/OC	3				
<b>Total</b>	<b>177</b>	<b>Total</b>	<b>363</b>	<b>Total</b>	<b>473</b>	<b>Total</b>	<b>313</b>

Resolved: That these awards and proficiencies be endorsed.  
(B Caldwell/K Rayner) CARRIED.

TRANSFERS	LOOSING CLUB	GAINING CLUB	ENDORSED	TYPE
Nathan Goldie	Port Macquarie	Tacking Point	22/01/2009	Full Transfer
Matthew Peiti	South West Rocks	Ballina Lighthouse	22/01/2009	Full Transfer
Tony Trudgett	Wauchope Bonny Hills	Macksville Scotts Head	22/01/2009	Full Transfer
Alexander Ditchfield	Tacking Point	Port Macquarie	22/01/2009	Full Transfer
Carolyn Turnham	Tacking Point	Port Macquarie	22/01/2009	Full Transfer
Virginia McMahon	South West Rocks	Wanda	22/01/2009	Full Transfer
Dylan Cruckshank	Hat Head	South West Rocks	22/01/2009	Non Competition Transfer
Brent Wilkinson	Tacking Point	MNC Support Operations	22/01/2009	Non Competition Transfer
Tony Silvia	South West Rocks	MNC Support Operations	22/01/2009	Non Competition Transfer
Nicholas Dyet	Hat Head	MNC Support Operations	22/01/2009	Non Competition Transfer
Nathan Foster	Hat Head	MNC Support Operations	22/01/2009	Non Competition Transfer
Matt Scully	Port Macquarie	MNC Support Operations	22/01/2009	Non Competition Transfer
Olivia Iro	Torquay	Kempsey Crescent Head	22/01/2009	Full Transfer
Tim Ferris	Camden Haven	Tacking Point	22/01/2009	Full Transfer
Marc Sky	Cooks Hill	Port Macquarie	22/01/2009	Full Transfer
Richard Lowder	Hat Head	South West Rocks	22/01/2009	Non Competition Transfer
Janelle Goodall	Sawtell	South West Rocks	22/01/2009	Full Transfer
Nigel Goodall	Sawtell	South West Rocks	22/01/2009	Full Transfer

Resolved: That these transfers be accepted.  
(B Caldwell/T Hayes) CARRIED.

- Clubs need to process awards and proficiencies which are sitting in Surfguard and forward the relevant paperwork onto Bruce.
- Noted that centrally run proficiency days have seen increases in proficiencies processed at 7 out of the 8 Clubs

Resolved: That the Registrar’s report be adopted.  
(B Caldwell/G Bell) CARRIED.

**Director of Finance:**

The written report from the Director of Finance was circulated at the meeting.

Account Balance as at 11 <sup>th</sup> December, 2008	\$71,509.20
INCOME RECEIVED	\$18,844.50
EXPENDITURE	\$24,927.02
Balance Carried Down	\$65,426.68

PLUS UNPRESENTED CHEQUES	\$20,300.60
LESS OUTSTANDING DEPOSITS	\$18,844.50

<b>Statement Balance as at the 22<sup>nd</sup> December, 2008</b>	<b>\$66,882.78</b>
Newcastle Permanent AccNo. 978650818	\$46,882.78
Newcastle Permanent AccNo. 929522502	\$20,000.00

Additional Accounts for payment

1. Lake Innes Newsagency	\$310.00
2. Central Coast Business Machines	\$33.00
3. Jet Rescue	\$1465.00
4. Digital Design and Poster Studio	\$429.00
5. Port Macquarie Sea Doo	\$413.00
6. Creaata	\$231.24
7. Port Macquarie Sea Doo	\$199.00
8. Clean Car	\$300.00
9. Digital Design and Poster Studio	\$77.00
10. P Rayner	\$153.20
11. P Rayner	\$96.00
12. P Rayner	\$134.40
13. P Rayner	\$136.26
14. K Rayner	\$792.76
15. K Rayner	\$378.93

Additional Income for receipt

1. CH SLSC	\$40.00
2. HH SLSC	\$170.00

Resolved: That the additional accounts be approved for payment and additional income received.  
(D MacKenzie/S Croad) CARRIED.

Discussion was held on the need for Branch to issue a Tax Invoice for all transactions with Clubs

Resolved: That the Director's report be adopted.  
(D MacKenzie/G Bell) CARRIED.

**Publicity Officer:**

- The SLS MNC website [www.slsmnc.com.au](http://www.slsmnc.com.au) has been updated. Joyer would like to start charging for assistance etc in future. They have provided limited access to the website to do updating which has made it difficult to put a lot of things on the website including bulk photo uploads, sponsor logos (local directories). Have organised a meeting with Joyer on Thursday 22/1 to discuss this further. Again, if there is anything of interest which needs to be placed on the website please forward to [julie.tancred@newcastlepermanent.com.au](mailto:julie.tancred@newcastlepermanent.com.au)
- MNC Branch was not listed on the SLSA and SLSNSW websites so have contacted them and this has now been updated to include us.
- Interbranch results have been put on website for part of weekend but remainder of results needed and any photos please.
- Bum bags: 100 ordered, currently collecting money from people and confirming names for embroidery by Kim Rayner. Total cost will be \$30 each.
- Would the following clubs please confirm the names they would like on the other side of the bags ie club names or individual names.  
SWR – 30, HH – 10, Scott's Head – 13, Port – 39
- Beach Umbrella's have arrived and are currently being printed so will be available for distribution to clubs shortly. Printing costs will be invoiced separately.
- Media Register- I would like to put a register together of all the media contacts along the Mid North Coast branch, so if each club can email me these please, it would be appreciated. This is part of the role of Publicity Officer and will enable any successors to use this register to save time, sweat and tears in moving forward.
- Contacted Laurieton Cinemas to put SLS add in but they are commercial free so if Camden Haven can think of any other areas it could be used to contact me.
- Reminder to Port Macquarie Club to forward the invoice for any food etc they purchased on Newcastle Permanent's behalf in November for the BBQ to myself, I will organise reimbursement.

**Actions required:**

1. Management plan to be updated in status column & forwarded to Julie to update on website - Dennis O'Sullivan
2. Final part of Interbranch results and any photos to be provided for website.

3. Branch subsidy for bum bags to be confirmed ie printing costs \$5 per bum bag?
4. Go ahead required for Survey/Feedback to be put on webpage at a cost by Joyer
5. Bum bags - names to be confirmed by each club
6. Media Register - contacts to be emailed to Julie by each club.

Resolved: That the Branch does not subsidise the cost of the bum bags.  
(G Bell/C Stewart) CARRIED.

Resolved: That the proposed survey be submitted for Branch review, and a firm quote be sought prior to proceeding with it.  
(G Bell/C Stewart) CARRIED.

**Board of Junior Activities:**

- Last meeting was held on 16Dec08, minutes have been circulated
- Next meeting is on 27Jan09 at Tacking Point SLSC

**Branch Team Manager:**

Verbal Report tabled

A Financial Report of the Interbranch Team costs was circulated at the meeting.

Resolved: That the Manager's report be adopted.  
(P Lambert/P Rayner) CARRIED.

**Disciplinary Committee:**

The committee presented their report following the Interbranch Team matter which was referred to them.

Discussion ensued.

Resolved: That the report and recommendations be adopted subject to the approval of all Executive Committee members.  
(J Clingeffer/G Bell) CARRIED.

**Youth Development Committee:**

Since December's meeting we have been busy with creating the concept paper for the Youth Camp, which is attached to these Minutes. All Youth Development business focuses on the Concept Paper.

Discussion ensued, and it was agreed to continue planning for the camp and that clubs begin to collect names of prospective participants and chaperones.

Proposed date = 4/5 April, Proposed venue = Hat Head SLSC, with the full details yet To Be Confirmed.

**Club Reports:**

**Macksville Scotts Head SLSC:**

- The past month has been very busy with the peck season being one of the busiest for many years the bowling club access has again coursed its fair share of headaches as always with 6 people having to be rescued since boxing day the club is considering stationing an out post patrol there during the easter period as a trial if this successful we will be looking at having a patrol member stationed there during all peak periods
- We believe the highlight for the club was this week when it was announced that Aaron Burton had been named Nambucca Shire Council junior citizen of the year any one who has been around our club this season would of seen the work and dedication that Aaron has put in to our club this season. Aaron has been the driving force of our youth committee which has just been set up the club is very proud that Aaron has been selected for his contribution to surf life saving

**South West Rocks SLSC:**

- Verbal report given

**Hat Head SLSC:**

- Verbal report given

**Kempsey-Crescent Head SLSC:**

- Verbal report given

**Port Macquarie SLSC:**

- No report given

**Tacking Point SLSC:**

- No report given

**Wauchope Bonny Hills SLSC:**

- Late in December, WBHSLSC worked with Port Macquarie Hastings Council to prepare a submission for a new clubhouse – valued at \$2.88 million. Fingers crossed for a positive answer in late February.
- WBHSLSC has received a grant through **VOLUNTEER GRANTS PROGRAM 2008** - to the value of \$3557.00 for fridge, BBQ & tent.
- WBHSLSC will host a Sponsor's night evening on 30<sup>th</sup> January.
- WBHSLSC received some good results at the Country Championships and thank you for personnel from Tacking Point SLSC for the organization in trying circumstances.
- Patrols over the Christmas – New Year were well attended. Bonny Hills, like other patrolled areas experienced large numbers on the beach.
- Another Bronze Squad is commencing training this week.

**Camden Haven SLSC:**

- Our patrols over the holiday period have been well supported and performing extremely well. We have performed rescues , preventative actions and first aid. THANK YOU to everyone who has been able to help.
- The work on club extensions has stopped for the holiday period but will recommence in February. We hope to complete:
  - Replacing windows and doors upstairs.
  - Revamp canteen exterior.
  - Bag and paint eastern and northern walls.
  - Complete the internal staircase
- President Dave has been having meetings with Council who have indicated that they will spend \$180,000 on the surrounds to our surf club. The project will commence after Easter and be completed this financial year.
- We are in the process of signing the Council lease and securing a lease for the canteen. Our contents insurance is in place. Dave and secretary Kim have been attempting to place our patrol hours on the surfguard data base. Club Captain Brett put another bronze group to the test in December.
- There are 2 major events coming up over the next two weeks:
  - **#1 AUSTRALIA DAY RAFT RACE**  
@ the LUSC Monday 26<sup>th</sup> January –
  - **#2 CAMDEN HAVEN TRIATHLON**  
@ **Pilot Beach Saturday 31<sup>st</sup> January & Sunday 1<sup>st</sup> February 2009**
  - Our club is responsible for WATER SAFETY for BOTH days. (IRBs & Boards)
    - Saturday 31<sup>st</sup> January- 12 noon Open Water Swim, 1-3.30pm Junior Triathlons
    - Sunday 1<sup>st</sup> February Senior Triathlon. (120+ competitors)

**General Business:**

- Noted that the Branch should write a letter of Congratulations to Aaron Burton
- Discussion was held on clubs and members competing outside the Branch without approval.

**Resolved:** That the Branch re-issue the Competition Clearance Policy to all Clubs.  
(C Stewart/B Caldwell) CARRIED.

- Presentation regarding the new Liquor Act to be booked in for the next (February) Branch Meeting
- Discussion was held on the condition of the Branch Office computer

Resolved: That the Director of Admin seek quotes to upgrade / replace the computer in the Branch Office.  
(G Bell/B Caldwell) CARRIED.

- Due to a couple of late withdrawals, South West Rocks now has 2 spare plane tickets to Perth. Contact Rod if you are interested.
- SLSA's Chaplain has requested a meeting to investigate setting up a Chaplaincy within the Branch. Agreed that it was best to defer him until the March meeting.
- Noted that only Port Macquarie and Tacking Point are listed under "Surf Clubs" in the phone directories. Agreed that Branch should write to them and request that all Clubs be centrally listed.
- Discussion was held on the upcoming Trial Bay Triathlon on 21/22 February which South West Rocks are assisting. Clubs can enter teams online at [www.coastline.com.au](http://www.coastline.com.au)

Resolved: That the Branch endorse the Special Event application to provide water safety for the Trial Bay Triathlon.  
(K Wilson/K Rayner) CARRIED.

There being no further discussion the meeting was closed at 10:35PM.

The next meeting will be the held at the Branch Office on the 12<sup>th</sup> February 2009 commencing at 7.30 PM.

These minutes were adopted as a true and correct record of the General Committee Meeting of Surf Life Saving Mid North Coast Branch Inc. held on 22<sup>nd</sup> January 2009.

Dennis O'Sullivan  
Chairman

# SLSMNC Youth Camp Concept Paper

## Accommodation

Originally four locations were suggested, and the most suitable location selected was Hat Head Surf Life Saving Club Hall and Grounds. A quote has not yet been supplied by Hat Head SLSC but we are expecting this to be approximately \$2 per participant per night. The reason for choosing this was:

- proximity to surf lifesaving equipment
- proximity to the beach
- cost per participant

## Eligibility

The initial proposal put forth was that eligibility would be limited to members in age groups U14's and U15's who had attained their Surf Rescue Certificate but had not yet attained their Bronze Medallion. However it was decided that this was too restrictive, and it was amended to include any member in an age group U17's or younger who had attained their Bronze Medallion or Surf Rescue Certificate.

## Number of Participants

In order to accommodate a substantial number of participants, we have decided that the number of positions available will be a maximum of 60. Participants will be camping in the grounds of the surf club or in the surf club hall.

## Cost

Once again, the main consideration for a camp of this nature is that we can reach a maximum number of eligible members. Accommodation is cheap but participants will be required to bring tents. Food will be supplied as part of the cost, which we are hoping to keep below \$50.

## Date

A date has not yet been set, but we envisage sometime in March or April. We hope that a date will be set by the January meeting of SLSMNC so the camp can be publicised at the Branch Championships in mid-February.

## Provisions for chaperones

In order to properly fulfil our member protection requirements considering the participants will be under the age of eighteen, the current ration set for chaperones will be 1:5. Our preferences for chaperones are members who have obtained their Bronze Medallion.

## Sponsorship

As is the case with the Junior Leadership Camps, we would like to supply participants with some form of memento of the camp. The only way we would be able to supply this and keep the cost of the camp down would be by seeking sponsorship **unless** money from the Newcastle Permanent sponsorship was allocated to the camp.

The Board of Youth Development would like to make the following recommendations to the Executive:

- that a decision regarding sponsorship, location and date be reached at tonight's meeting
- that further planning for the camp proceeds
- that clubs begin to collect names of prospective participants and chaperones

James Burnett  
Chairperson